



## **Technical Director (Contractor Position)**

### **Metro West Force Female Hockey Association**

#### **Halifax, Nova Scotia**

Metro West Force Female Hockey Association (MWFHA) is one of the largest female associations in Atlantic Canada. It boasts over 600 players from the U7-U18 level spread across 36 teams and continues to experience growth. The association draws from several communities within the west area of the Halifax Regional Municipality. In addition to growing the female game and ensuring an inclusive and respectful experience for our players and coaches, the association's desire is to become a leader in player and coach development.

MWFHA is seeking a Technical Director ("TD") for their female hockey program to lead and support the development of our players and coaches and play a key role in building a progressive development program for the association. The TD will be the face of the association, have presence at the rinks and will extend and enhance the on-going work and vision of our board, volunteers, and coaches. This position will be responsible for creating a player focused minor hockey program through the development and implementation of a uniform curriculum and progression plan for our U7 to U18 recreational and rep hockey divisions.

**MWFHA** is pursuing an experienced leader and coach, who not only possesses the technical hockey knowledge to lead and direct both the players and coaches, but also demonstrates the ability to build respectful and collaborative relationships. The association is seeking a self-driven, personable, committed individual that is passionate about community minor hockey and has the ability to advance our players and coaches to reach their full potential.

#### **Responsibilities**

The Technical Director will be responsible for all aspects of player and coach development, and the association expects to work with the appointed TD to evolve this position over time. With support from Divisional Technical leads, coaching staff and volunteers, some of the TD's immediate responsibilities include, but are not limited to:

- Increasing player skill development opportunities at all levels and identification and mentorship of high performance players, assisting them to transition to the next level of play.
- Designing and developing an on/off ice program that reflects our vision for player and coach development and Hockey Canada guidelines.
- Recruiting, managing, mentoring, and motivating coaches and volunteers at all levels of play.
- Development and support of junior coaches, with an eye to their continuing involvement in the association and their progression to higher levels.
- Improved programs for the instruction of players new to the game.

- Execute the evaluation process and be part of the team selection process in conjunction with the Evaluation Committee.
- Conduct Coach interviews, selections and reviews in collaboration with the VP of Hockey Standards and the Director of Coaching.
- Work in collaboration with the Director of Coaching and coaches on year-end evaluations to provide substantive feedback to players on their development progress.
- Plan and execute current and new hockey camps, including budgeting, booking facilities with the Director of Operations, and delivering the on-ice programs.
- Attend meetings of the Board of Directors when requested throughout the year and prepare regular reports as it relates to the functionality and opportunities within all divisions.
- Liaising with sport governing bodies and hockey organizations.
- Providing front-line support to players and coaches.
- Other duties as we fulfill our vision.

### **Qualifications**

The ideal candidate will demonstrate the following:

- Experience in sports administration or relevant discipline.
- A minimum of NCCP Level 2 or Development 2 Hockey Canada coaching certificate, plus 5 years of successful coaching experience with players under the age of 18 - High Performance would be an asset.
- Ability to work flexible hours and must be available on evenings and weekends during the hockey season.
- An understanding of the needs of beginners as well as high-performance athletes.
- Experience with growing the game initiatives – First/Second Shift, Intro to Hockey, etc.
- Experienced leader with high values and character that will set a positive example for members.
- Strong operations management skills with the ability to prioritize tasks and deliver to deadlines.
- Ability to think strategically, problem solve, exercise significant judgement, and establish short to long-term goals and development plans.
- A proven record of accomplishment of outstanding customer service, strong communication skills and the ability to develop strong working relationships.
- Strong working knowledge of Hockey Canada’s Long-Term Player Development (LTPD) and Long-Term Athlete Development (LTAD) models.
- Speak-Out, Respect in Sport, and Respect in Coaching certificates.
- All appropriate security clearances (i.e. Criminal Record Check/Vulnerable Sector Check).
- Strong appreciation, understanding and sensitivity towards the needs of a diverse membership.
- The ability to mentor, motivate, and develop the potential of young athletes in both competitive and recreational divisions, while fostering inclusive and positive learning environments will be critical.
- A love of working with youth, a sense of fun and an ability to bring this to bear in coaching situations, and an openness to try new things.

### **Position Details**

- The TD position is a contractor to the association, reports to the VP of Hockey Standards and will be accountable to the MWWFHA Board.

- This position is a two-year commitment starting in June 2023, with the option to review and renew after two-years.

If you are passionate about minor hockey and interested in joining an inclusive and progressive community hockey association, please submit a cover letter and resume by **April 28, 2023** to **[applications@metrowestforce.com](mailto:applications@metrowestforce.com)**.

*We thank everyone in advance for your submission, only those selected for interviews will be contacted.*

Thank-you,  
**Metro West Force Female Hockey Association**  
**[www.metrowestforce.com](http://www.metrowestforce.com)**